

North Norfolk Community Woodland Trust

Pigneys board 29.03.11

Minutes of Director Trustees on Wednesday 30th May 2012 at the Methodist Chapel School
Room, Knapton

Present

David Gosling (DG), (Chair of Meeting), Peter Kaye (PK) Nick Sutherland-part (NS),
Mike Wright (MW)

Apologies

B Abbs (BA) Edward de Feyter (EdeF) Neil Stubbs (NSt)

Absent

Don Birch;

1 Minutes of Director/Trustees Meeting held on 29th March 2012

1.1 The **Minutes** had been circulated before the meeting and were approved by all and signed by DG after correcting the meeting date

1.2 Any matters arising are to be dealt with when appropriate during the meeting

2 Main Items

2.1 **Wetland Lottery Grant:** DG reported that the Project had been successfully concluded with a final underspend of **£217.62** which the Lottery have allowed us to retain and has therefore been transferred to General (Free) Reserves

2.2 **Community Spaces Grant-Phase 4:** DG reported that the application to Groundwork had been submitted on 23rd May in the sum of £9,850. Timescales for this had been very short and it had been agreed that he and BA Should work together on this. The key elements were (a) Preparation of medium term Management Plan for the whole Pigneys Estate (b) Legacy schools/community Involvement programme (c) Bursary Fund to allow schools ongoing involvement in the Wood (d) Recording media equipment—mainly Camera
Item (a) will be delivered by a Consultant recommended by Norfolk Wildlife Trust and Item (b) by Mark Webster (CTV)

The outcome of the bid is expected in July with completion by September 2013

1.2 **Possible Heathland reinstatement:** Following further discussions with Norfolk Wildlife Trust-“NMT” (through Andrina Walmsley) and an update to the Board, it was agreed to go through with this Project on the Dogleg Field. The Project will take place around the end of October and will involve scraping off the topsoil and laying heather and associated seed provided by NWT. DG & BA will finalise –including costings- and DG will prepare a Grant application

1.3 **Other Grant Items** Noted that it might be possible to add other smallish amounts to make a composite Grant bid to (eg) Awards for All or the NNDC Fund. Additional Projects could be the west facing “hide” and the Sluice Gates needed on the smaller pond to combat leakage

1.4 **Canal/ Footpath Updates** DG reported that Mr Ashton seemed to be lying low at the moment but was known to be challenging the “stop notice” issued to him.

1.5 **Dipping Platform** Noted that we had not been able to seek school visits because the platform had been under water during the “high season” for dipping- as an unforeseen consequence of the pond creation work. It was agreed to resolve this by buying pallets and fixing them on top of the current base; this would keep feet dry. Agreed to resolve for next year so as to make it available for schools etc

1.6 **Family Open Day** Not Discussed—to carry forward

3 Other Items

3.1 **Finance** DG reported that there had been limited activity in the last two months. A small portable second hand generator has been purchased for £50

3.2 **Vandalism** The damage in the barn seemed no worse. A visit/ repair quote from the Reed Panel Company was awaited. **PK** agreed to research the practicalities/ cost of a camera being installed in the Oak opposite the Barn

3.3 **Tree Survey** MW now has all the paperwork and will prepare a suitable map. We need to fix a date for a formal ground level survey on the lines suggested by Simon Case of NNDC and recorded in the Minutes of the March Board meeting

3.4 **Maintenance Schedule for Working Parties** Agreed to ask BA to prepare and ongoing and rolling two or three month forward schedule of work to be carried out on the fortnightly working parties, principally aimed at those looking at the website. This Plan should be included on each month’s Board Agenda

3.5 **Need to complete existing work** Noted that the following outstanding grant aided items need completion as soon as possible—(a) Tree Identification Trail—Discs to be attached to trees once Disc punching was complete (b) Observation hide near to the Canal Bridge & Barn. DG reminded that an “in memoriam” donation of £525.00

was retained in the Accounts and it had been agreed to spend this amount on the hide. (c) Formal List of Principal Trees in the Wood and their life span / timber uses was being compiled by BA principally for the website and would be completed soon

3.6 **Wetland Project** The success of the project in terms of both visual impact and wildlife diversity was noted with pleasure and with thanks to BA. MW is keeping a permanent note of sightings as recorded on the new and useful Board at the Car Park entrance.

3.7 **Barn** Agreed that we could look into improved/ extended seating in the Barn for school groups etc

4 Next Meeting

4.1 As previously agreed, on Thursday 26th July at Knapton Methodist Church, starting at 7.00pm

4.2 It was agreed that in future, barring unforeseen circumstances, meetings will **always** be held on the last Thursdays of January, March, May, July, September and November with the latter also being the Trust AGM. No dates will therefore ever be varied

Signed as Approved

Dated.....