

## North Norfolk Community Woodland Trust

### Minutes of Board Meeting held on Thursday 25<sup>th</sup> July 2013

#### At the Methodist Chapel School Room, Knapton

**Present:** David Gosling (DG) (Chair of Meeting); Peter Kaye (PK); Brian Abbs (BA):

Edward de Feyter (EdeF)....

**Apologies:** None

#### 1. Minutes of Board Meeting held on Held on 30<sup>th</sup> May 2013

The **Minutes** had been circulated in advance of the meeting, were agreed as a correct record and signed by DG after one small amendment

#### 2. Matters Arising

- 2.1 Changing Spaces Grant 4:** DG reported (a) that the final report was about to go in to Groundwork. Mark Webster's field work with families and youngsters would go on during the school holidays; (b) that there was some uncertainty by both Mark Webster & Rob Yaxley over VAT, DG was sure that the contracts with both were pre VAT and that this was correct. This will leave an underspent balance by both by the end of September, which needed to be sorted out. DG will deal with this
- 2.2 NCF Grant** The two remaining large items from this need to be completed as near as possible to the end of September to keep within the Funder's timetables. BA noted that the Heather seedlings were expected to be ready for deliver right on time and that he was proposing to ask James Wheeler of Reed Panel to move the planned Observation Point to the top of the bank overlooking the Southernmost new scrapes. This change was agreed. DG has been asked by the Funders for a report and so there is some urgency on both Projects.
- 2.3 Tree Survey** Agreed that Trustees/ Volunteers should do themselves: concisely and carefully and start with a new map/ numbering system. The job needs to be started as soon as possible and need only take a couple of working Saturdays if enough people. Accurate observation and recording is essential
- 2.4 Canal** DG reported that the Canal Company still planned to appeal against the Stop Notice. Their case seems to them to be increasingly valid. In the meantime, more work has been done between The Top Pigneys Bridge and the old railway line and on the opposite bank. At the same time, the County Council have received a large Grant to improve all aspects of the Weavers Way & Paston Way, including signage to nearby attractions such as Pigneys Wood. NCC have made initial contact with DG
- 2.5 Vandalism** --No receipts from the individual's Court fine have come to the Trust yet. We have to pass on these as collecting agents to our Insurers who stood the loss. PK will contact the Court Service.
- 2.6 Wildlife Boards for Barn**—PK believes he has located a source after a long search and will follow up and buy if the product looks good.



